Project Specification

Project title:	Project no:

Project Manager:

Project Team:

Steering Committee (receiver of Status Report):

Date of Specification:	**Updated**:
Project start date:	**Expected end date**:
Stopped/paused date:	**Project completed date**:

Reason for project:

Outline project task:

Project Phase:	Investigation	Concept phase	Detail phase	Realisation
Start date				
End date				
Hours (expected)				
Costs (budget)				
Dates for Status:				
Requested documentation by end of the phases:	Project Specificat, Stakeholder overv. Budget, Time plan, Innovation Tree (Delete/add)	Brainstorm, Solution idea evaluation,select solution (Delete/add)	Prototype, experiments. (Delete/add)	Implementation plan, project evaluation. (Delete/add)
Advice from mgmt.				